



STATE OF LOUISIANA BOARD OF EXAMINERS OF NURSING FACILITY ADMINISTRATORS

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QUARTERLY BOARD MEETING MINUTES AUGUST 12, 2020

The Louisiana Board of Examiners of Nursing Facility Administrators (“LABENFA”) connected through Zoom August 12, 2020, for their quarterly Board meeting. All members had previously been sent documents to follow along with the Power Point.

Board Members connected:

Earl Thibodaux – Chairman	Bill Ledbetter	Jack Sanders
Delbert Wilbanks – Vice Chair	Andrew Perilloux, LDH	Malcolm Tietje, LDH
Scott Crabtree	Teddy R. Price	Kemp Wright
Patricia LaBrosse		

Also connected:

Mark Hebert, Executive Director	MaryAlice Durham, Asst. Executive Director
Cheryl Kindrix, Executive Assistant	Thomas Devillier, General Counsel

Absent:

Ronnie Goux	Dr. Sharon Hutchinson	Dr. Susan Nelson
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Call to Order

Once it appeared everyone was connected, the meeting was called to order at 1:03PM by Earl Thibodaux, Chairman.

Review/Approval of the Agenda / Minutes

Mr. Thibodaux asked the members to review the Agenda and asked if there were any questions. After a brief review, Mr. Crabtree made a motion to approve the agenda, it was seconded by Mr. Wilbanks and unanimously approved.

The Board had previously received the drafted Board meeting minutes from May 13, 2020. After giving the members a moment to review, Mr. Wilbanks made a motion to approve the minutes seconded by Mr. Wright and unanimously approved.

Executive Directors Report

Mr. Hebert began his Executive Directors report guiding the members to notice the higher number of licensed Administrators. He went on to say that the next NAB Convention will be online due to COVID. He invited any Board members to notify him know if they wished to join.

Mr. Wilbanks made a motion to approve the Executive Director’s report. It was seconded by Mr. Crabtree and unanimously approved.

Education Committee Report

Mr. Hebert presented the Education Report. Mr. Hebert went over the numbers in the report and then led us to the Quarterly Totals. This helped to see this quarter along with the last two quarters. Mr. Hebert also spoke of the AITs NAB test scores. Even with the last NAB Review being through Zoom, the test scores were good.

Mr. Wilbanks made a motion to accept the education reports as presented, seconded by Mr. Crabtree, and unanimously approved.

Finance Committee Report

Mr. Wright presented the Finance reports for the months of April, May, and June 2020. After a short review, Mr. Wright guided the Board members to the last page of the June 2020 financials. Our society is in a hiccup right now because of the pandemic. Although our cost revenue shows a negative balance, he said that our credit card payments take three to four days to be deposited in our bank. LABENFA had over \$20,000 credit card payments received the end of June that was deposited the first of July. That more than makes up for the loss in budget. We will keep close tabs financially in case we have to cancel the February 2021 conference, that would be a hard loss. Mr. Hebert is to notify Mr. Wright if he sees financial assistance will be needed.

Mr. Wilbanks made a motion to accept the Financial Committee reports; seconded by Ms. LaBrosse, and unanimously approved.

Review of Applicants

Applications listed were briefly discussed. Mr. Hebert informed the Board that the last applicant will be addressed separately. A motion to ratify the first four following individuals, individually, to sit for the examinations was made by Mr. Wright; seconded by Mr. Crabtree, motion carried unanimously. The last applicant was briefly discussed as his CBC is pending. Motion was made to ratify him to sit for the examinations by Mr. Sanders and seconded by Mr. Wilbanks, motion carried unanimously.

- T 3623 **Dwight Arceneaux**.....Training at Basile Care Center with Al Breaux
- T 3624 **Colin Ashby**..... Training at Ascension Oaks in Gonzales with Bret Arceneaux
- T 3625 **H. Logan Smith**..... Training at Forest Manor with Clay Pere
- T 3626 **Austin Broussard**..... Training at High Hope Sulphur with Randy Stelly
- T 3629 **Odie Hughes**..... Plans to train at Landmark of Hammond with Jim Mathews

Waiver Exam Report:

3589 **Susan Menard**.....A full waiver was requested by Susan Menard. Ms. Menard had been the Administrator Assistant at Evangeline Oaks Guest House in Carencro, LA since 2006. Between 1999 and 2006, she also worked at Evangeline Oaks as Social Services Director and Activity Director. She has a BA in Health Administration/Long Term Care and a MA of Health Administration in Gerontology from the University of Phoenix. She passed the LA State Exam and both CORE and NHA exams. Mr. Thibodaux conducted the waiver. Mr. Thibodaux sated that Ms. Menard aced the Waiver Exam, was extremely prepared, and he would hire her in a moment. After a brief discussion, Mr. Thibodaux made a motion to grant the full waivers, it was seconded by Mr. Wright, and unanimously approved. Mr. Price asked how many have been granted a full waiver recently. Mr. Hebert will get those answers for the Board.

Reciprocity TO Louisiana: none

Reciprocity FROM Louisiana: Reciprocity from LA requests noted; no motion necessary.

3145 **Daniel Anderson, Jr.** (to MS)..... Licensed in LA 08/11/2010 – 12/30/2014

3337 **Dante Landry** (to CA)..... Licensed in LA 10/30/2015 – 06/30/2021
3571 **Kevin Alan Bryant** (to KY)..... Licensed in LA 08/21/2019 – *in suspension*
3200 **Joel Scott Stewart** (to MS)..... Licensed in LA 08/26/2011 – 06/30/2021

Reciprocity TO Louisiana: none

New Business:

Mr. Hebert briefly spoke to the Board concerning how to handle CE requirements for re-registration for year ending 6/30/2022. After a brief discussion, it was decided table this decision for our next Quarterly Board meeting. We can encourage our Administrators to obtain their nine approved *online* hours.

Unfinished Business: none

Approval of Next Meeting

The next scheduled Board meeting was proposed to be Wednesday, November 4, 2020. Location and details to be decided prior to meeting.

Adjourn/Pay for Meeting Expenses

There being no further business, motion was made by Mr. Wilbanks; seconded by Ms. LaBrosse, and unanimously approved to pay for the meeting expenses and adjourn. It was unanimously approved at 1:36.